



STATEWIDE ELECTED OFFICIALS JOB DUTIES AND RESPONSIBILITIES

LIEUTENANT GOVERNOR: *Louisiana's chief tourism official*

- Oversees marketing of the state and its attractions and promotes the state as a travel destination through the Department of Culture, Recreation and Tourism.
 - Manages 38 state parks, historic sites and preservation areas; 10 state museums; the state library; and the Louisiana Seafood Promotion and Marketing Board.
 - First in line of succession and charged with serving as acting governor when the governor is temporarily absent from Louisiana.
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SECRETARY OF STATE: *Louisiana's chief elections officer*

- Charged with qualifying candidates, preparing ballots, tabulating and verifying election results, compiling statewide voter registration data and procuring the state voting system.
 - Oversees business registrations.
 - Manages the state archives and supervises nine state museums.
 - Publishes all laws enacted by the Louisiana Legislature.
 - As keeper of the official state seal, prepares commissions for elected and appointed officials; records oaths of office; and accepts notices of resignation for officials not in the Legislature.
 - Second in line of succession.
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ATTORNEY GENERAL: *Louisiana's chief legal officer*

- Represents the state and its agencies in legal proceedings and state interests before the federal government.
- Can prosecute or intervene in any civil legal proceeding and can advise or assist in a criminal prosecution if requested by a district attorney or in other instances authorized by a court.
- Investigates public corruption; oversees consumer protection and antitrust matters; and conducts investigations and prosecutions of Medicaid fraud.
- Provides non-binding legal opinions to government officials.
- Charged with handling some open meetings and public records complaints and drawing awareness to those laws.
- Third in line of succession. Must be a lawyer.



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TREASURER: *Louisiana's chief banker*

- Responsible for investing, disbursing and managing the state's money and its savings accounts.
 - Chairs the Bond Commission, which oversees state borrowing and government debt.
 - Assists the state retirement systems with their investment programs.
 - Manages Louisiana unclaimed property program, which collects abandoned dollars from old savings accounts, payroll checks, stocks, dividends, utility deposits and other accounts; tries to locate people owed the cash; and returns the money when possible.
 - Fourth in the line of succession.
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AGRICULTURE COMMISSIONER: *Louisiana's chief agriculture officer*

- Promotes and protects Louisiana's agriculture and forestry industries.
 - Oversees the growing, harvesting, processing, storage and sale of crops and livestock; and supervises programs to manage and preserve forestry.
 - Regulates fertilizers, seeds, pesticides, florists and nurseries, commercial feeds, livestock branding and soil and water conservation.
 - Performs laboratory services for farmers; inspects dairy products, grain dealers, cotton merchants, meats, fruits and vegetables; and seeks to control and eradicate pests and diseases that affect crops, livestock and poultry.
 - Regulates weights and measures, including the calibration of gasoline and other fuel pumps.
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INSURANCE COMMISSIONER: *Louisiana's chief insurance regulator*

- Regulates property, health, life and automobile insurance.
- Licenses insurers and insurance producers.
- Enforces laws that govern the insurers.
- Protects the interests of consumers as it relates to insurance matters.
- Hires the chief executive officer who runs the Louisiana Citizens Property Insurance Corporation, the state-run insurer of last resort for people who cannot get coverage for homes and businesses on the open market.
- Does not supervise federal insurance programs such as Medicare, Medicaid and the National Flood Insurance Program.